



MALACHI GILMORE HALL OBERON

124 Oberon Street, Oberon
P.O. Box 104, Oberon NSW 2787
ABN 66 450 700 818

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www.malachigilmorehall.com.au

CREATIVITY / CRAFTED / COMMUNITY / CONVERSATION

APPLICATION FOR VENUE HIRE

Hirer Details

Name of Organisation or Individual:

Contact for booking: Name:

Phone number:

Email address:

Postal address:

Hirer has Public Liability Insurance (a copy of your insurance cover statement will be required)

Event Details

Event Name:

Nature of event:

Day:

Date:

Access required from:

Event Start Time:

Finish time:

Estimated number of attendees:

Ticketing arrangement:

Contact for ticketing: Name:

Phone number:

Bar Service

The Malachi is licensed to sell alcohol and there is a facility to operate a patron's bar in the Foyer for events, e.g. exhibition openings and pre/post/interval drinks. The hirer is not to bring alcohol into the Hall - any alcohol served will be supplied by the Malachi.

Foyer Bar service is required for this event.

Amenities Available (please tick if required)

Wireless mics (x2)

Cinema projector\screen

Urn/fridges/tea/coffee

iPod music

16-channel stage PA

Couch seating for 30 ppl

Laptop presentation

Glass/plate-ware for 120 ppl

Hire Agreement:

An indication of venue hire fees and charges will be given, based on our Schedule of Fees, once this application has been received and details of the services required are clear.

At the finalisation of the booking, the Hirer must agree to comply with our Terms and Conditions of hire, including mandatory requirements for COVID Safety.

Please complete this form and send it to info@malachigilmorehall.com.au. We will be in touch with you as soon as possible.